



MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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Friday 20th December 2019

To all members of the Council Finance Committee: Cllr Richard Wood (Chair of Council), Cllr John Glover (Vice Chair of Council and **Chair of Finance Committee**), Cllr Alan Baines (**Vice Chair of Finance Committee**), Cllrs Nick Holder, Paul Carter & Paul Taylor

Dear Finance Committee members

Re: **FINANCE COMMITTEE MEETING ON TUESDAY* 7TH JANUARY 2020**

You are summoned to attend the Finance Committee Meeting which will be held on **Tuesday* 7th January 2020, at 7.00pm at 1 Swift Way, Bowerhill, Melksham, SN12 6TL** to consider the agenda below.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'T. Strange', is written over the typed name.

Teresa Strange, Clerk

AGENDA

1. **Welcome, Housekeeping and Apologies**
2.
 - a) To receive **Declarations of Interest**
 - b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered.
 - c) To note that Councillors living in the Parish have a **dispensation** for Precept setting.
3. **Public Participation**
4. To note for background information:
 - a) **Minutes of Finance Committee** 7th January 2019
 - b) Government announcement "**no Referendum Principles for parish/town councils for 2020/21**"

5. **Community Infrastructure Levy (CIL)**
 - a) To note parish council's agreed uses of CIL and to consider more project specific spend for current and next financial year
6. **Reserves**
 - a) To note **Financial Reserves Policy**
 - b) To consider contribution to Reserves and spending from Reserves for current and next financial year
7. **Solar Farm Community Funding**

To consider spend of Solar Farm community funding for 2019/20 and 2020/21
8. **Budget**
 - a) To review and consider **Budget for 2019/2020** against anticipated position at year end; and **Estimate for 2020/2021**.
 - b) To recommend **virements against Budget for 2019/2020**
 - c) To recommend **Budget for 2020/2021**
9. **Precept**
 - a) To note "**Town & Parish Councils Council Tax Factsheet Nov 2019**"
 - b) To note Taxbase number for 2020/21
 - c) To recommend **Parish Council Precept for 2020/2021**
10. To note **Section 137** spend limit for 2020/21
11. To consider future use of **CIL funding 2021/2022 onwards**

Copy to: All Councillors